

Scope Sheet



Claim Number: **Insured Name:**

Damage Assessment - Exterior

Roof (description of damages and type of roofing materials)

Roof Extras:

- Box Vents ea.
- Ridge Vents - Shingle Over Style lf Aluminum Style lf
- Power Vents ea.
- Turbines ea.
- Drip Edge lf
- Ice and Water Shield lf
- Valley Metal lf

Other:

Siding/Exterior items

Siding/Exterior surface: Type Measurement of damages sf

Sketch of Elevations w/Measurements needed

- Gutters lf Gutters Guards lf
- Fascia lf
- Soffits lf
- Shutters lf
- Exterior Lights ea Exterior outlets ea
- Windows ea Type of windows
- Window Wraps ea
- Other Exterior Items:

Additional Structures/Features

- Shed/Barns: Type Size ft x ft
- Sketch of Exterior structure as needed
- Fence: Type Length affected lf
- Deck: Type Area Affected sf
- Other Structures:

Other Exterior Items/Contents:

Scope Sheet



Damage Assessment

Interior

- Description of Interior Rooms Involved:
- Detailed Sketch showing measurements required on all impacted rooms and to be attached with all photos.

Provide a listed scope of all damages to all known rooms:

- Kitchen:
- Living Room(s):
- Family Room(s):
- Office(s):
- Dining Room(s):
- Bedroom(s):
- Bathroom(s):
- Bonus Room(s):
- Basement(s):
- Other Room(s):

Provide a list of all damaged contents (if appropriate) based on room of location:

- Kitchen:
- Living Room(s):
- Family Room(s):
- Office(s):
- Dining Room(s):
- Bedroom(s):
- Bathroom(s):
- Bonus Room(s):
- Basement(s):
- Other Room(s):

